



Lou Ann Texeira
Executive Officer

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County Member

Don Tatzin
City Member

February 13, 2008 (Agenda)

Local Agency Formation Commission
 651 Pine Street, Sixth Floor
 Martinez, CA 94553

Schedule to Adopt LAFCO Budget for Fiscal Year 2008-09

Dear Members of the Commission:

RECOMMENDATION

It is recommended the Commission direct the staff to prepare the LAFCO budget for Fiscal Year 2008-09 and specifically:

1. Present a Proposed Budget for review at the March 12 LAFCO meeting,
2. Distribute the Proposed Budget as approved to the County, cities and independent special districts as required by Government Code §56381, and
3. Schedule a hearing to review and adopt the Final Budget at the May 14 LAFCO meeting.

DISCUSSION

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 creates a specific process for preparing and adopting LAFCO’s budget. It is the Commission’s responsibility to adopt its annual budget; the statute does not require approval by the County or other local agencies.

Government Code §56381 provides that the Commission shall adopt annually, following noticed public hearings, a proposed budget by May 1 and final budget by June 15.

The statute provides that at a minimum, the proposed and final budget shall be equal to the budget adopted for the previous fiscal year unless the Commission finds that reduced staffing or program costs will nevertheless allow the Commission to fulfill the purposes and programs of the statute.

The Commission shall transmit its proposed and final budgets to the Board of Supervisors, to each city and to each independent special district.

The County, cities and independent special districts fund in equal thirds the net cost of LAFCO's budget. The County Auditor, after crediting a projected year-end available fund balance and projected revenue, allocates LAFCO's net budget to all participating local agencies. The County Auditor's Office invoices the local agencies by July 1, and collects the funds on behalf of LAFCO.

Please contact the LAFCO office if you have any questions.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

c: All Contra Costa County Cities
All Contra Costa County Special Districts
Bob Campbell, Contra Costa County Auditor's Office
Rich Seithel, Contra Costa County Administrator's Office